



**OIL BELT LITTLE LEAGUE**

**Constitution**

**2026**

## 2026 OIL BELT LITTLE LEAGUE CONSTITUTION

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# OIL BELT LITTLE LEAGUE

## Constitution

### Article 1. NAME

1. This organization shall be known as "Oil Belt Little League".
2. This league shall be divided into divisions.

#### A. Baseball and Softball

- Senior League 12-16 Years Old
- Junior League 12-14 Years Old
- Major League 10-12 Years Old
- Minor League 8-10 Years Old
- Coach Pitch 6-8 Years Old
- T-Ball 4-6 Years Old

3. Each division will be chartered in accordance with the rules and regulations of Little League Inc.

### Article II. OBJECTIVE

1. The League's objective is to instill in community youth the values of sportsmanship, honesty, courage, and respect for authority, fostering well-adjusted, healthy, and responsible adults.
2. This objective will be achieved through a supervised program that follows Little League Inc. Rules and Regulations. Directors, officers, and members must prioritize player development and the enjoyment of the game above winning or exceptional athletic performance.
3. In accordance with Section 501-C-3 of the Federal Internal Revenue Code, Oil Belt Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball/softball games. No part of the net earnings shall ensure for the benefit of any private shareholder or individual. No substantial part of the activities of Oil Belt Little League shall generate propaganda or otherwise attempt to influence legislation. Oil
4. Belt Little League does not participate in or intervene in any political campaign on behalf of any candidate for public office.

### **Article III. GOVERNING PROCEDURES**

1. All meetings shall be conducted according to Robert's Rule of Order, except when these rules conflict with the Oil Belt Little League Constitution.
2. Notice of all regular meetings of the Board of Directors shall be provided to all Board members no fewer than five (5) days in advance.
3. Attendance by a Board Member at any duty called meeting shall constitute waiver of the notice requirement, except when the member's attendance is expressly for the purpose of objecting to the legality of the meeting.
4. In circumstances requiring immediate attention to League business, the President may call an emergency meeting of the Board. In such cases, the standard five-day notice requirement may be waived.

### **Article IV. MEMBERSHIP AT LARGE**

Membership is open to any active adult (18+) in good standings who supports the objectives of Oil Belt Little League. All such members are eligible to vote at the annual general meeting held each June.

### **Article V. ELIGIBILITY OF OFFICERS**

1. Any active board member shall be eligible for office in Oil Belt Little League.
2. No Executive Board Member may be voted into the same position for more than two (2) consecutive spring seasons. After four (4) years on the Executive Board, the member must take one (1) year off the Executive Board.
3. No two (2) family members may hold positions with access to bank accounts or concession funds: (e.g.: President, Vice President, Treasurer, Secretary, Concession Manager) at the same time.
4. To be eligible for President of Oil Belt Little League, a candidate must be in good standing and have at least one year of experience on the Oil Belt Executive Board or have served as a board member for two consecutive spring seasons.

### **Article VI. SEMI ANNUAL MEETING**

1. The semi-annual meeting of members of Oil Belt Little League shall be held in the third week of June with elections being held at the same time.
2. Notice of elections will be posted on Oil Belt Little League's social media page and Oil Belt Little League's website 1-2 weeks prior to Elections.

## **Article VII. BOARD, AUTHORIZED NUMBER AND GENERAL ELECTIONS.**

1. The affairs of Oil Belt Little League shall be governed by the Board, which shall have full power and control over all Oil Belt Little League property, effects and assets. The Board shall have responsibility for the financial well-being of Oil Belt Little League and shall make decisions concerning fiscal management of Oil Belt Little League.
2. The Board shall have the power to appoint such standing and special committees as it determines and to delegate such power to them as the Board shall deem advisable.
3. The Board may adopt such rules and regulations for the conduct of its meetings and the management of Oil Belt Little League as it deems necessary.
4. The Board shall consist of no less than fourteen (14) minimum members and twenty (25) maximum members (elected by membership). Their performance and duties shall continue in office until their successor shall be duly elected and qualified.
5. If an elected member resigns or is removed from their position, the Board shall elect an eligible Oil Belt Little League member during the next official board meeting to serve the remainder of the term, in accordance with the Constitution's rules and regulations.
6. The Board shall appoint a Nominating Committee each year.
7. The Nominating Committee shall consider eligible candidates and submit a slate of candidates no less than one (1) week prior to elections.
8. Ballots will be published with names of the candidates; write-in candidates will be allowed and shall be communicated through the Nominating Committee Coordinator.
9. Voters will be allowed one ballot and instructed the numbers of seats available to be voted for. Each ballot will be placed inside a container and counted by a Volunteer Committee.
10. The ballots will be counted, and the newly elected Executive Board will take positions at the first meeting in July.
11. All Executive Board positions shall be elected annually by the Board Members and their performance and duties shall continue in office until they are removed, or their successor shall be duly elected and qualified.
12. The Board may discipline, suspend, or remove any member by a two-thirds vote of the quorum for conduct deemed detrimental to the league's best interests. The member shall be notified at least 24 hours before the meeting and has the right to attend and present a defense, or have a chosen representative speak on their behalf if unavailable.
13. At any meeting of the Board of directors, a majority of the total number of active voting members (51%), shall constitute a quorum for the transaction of business. The act of the majority present at any meeting at which there is a quorum unless otherwise stipulated in this constitution, shall be the act of the Board.
14. Newly elected board members obtain their voting rights at the attendance of their first meeting after being voted on for membership.

### **Article VIII. LEAGUE VOTE**

1. No business of Oil Belt Little League may be conducted or absentee or proxy vote at meetings.
2. Only active Board Members in good standing are allowed to vote on Oil Belt Little League business.
3. Motions can be made and voted on, in a digital platform, only in the event of a time sensitive manner.

### **Article IX. EXECUTIVE BOARD**

1. The Executive Board will consist of 7 but no more than 10 members, including the President, Vice President of Baseball, Vice President of Softball, Secretary, Treasurer, Player Agent(s), Safety Coordinator and any additional positions deemed necessary by the board.
2. At any meeting of the Executive Board, a majority of the total number of members appointed to the Executive Board shall constitute a quorum for the transaction of business.

### **Article X. BOARD MEETING ATTENDANCE**

1. Any Board Member with two consecutive unexcused absences during a term (July 1– June 30) will be moved to inactive status and lose voting rights.
2. Voting rights may be reinstated upon attending two consecutive meetings, but this may occur no more than twice per term.
3. Any Board Member with four unexcused absences during a term (July 1–June 30) from regularly called meetings or board scheduled events will be automatically removed from the Board.
4. Upon attending a regularly scheduled or called Board meeting, each member will acknowledge their presence by writing their OWN name on a sign-in sheet. These completed and dated sign-in-in-sheets will act as official record of attendance and be filed with the League Secretary along with minutes of meeting in League files.

### **Article XI. THE PRESIDENT**

1. The President is Chief Administration Officer of Oil Belt Little League and thus charged with the following duties:
  - A. Responsible for conducting affairs of Oil Belt Little League.
  - B. Responsible for observing and executing the rules, regulations and policies of Oil Belt Little League and Little League Inc.
  - C. Presides at Oil Belt Little League meetings.
  - D. Assumes full responsibility for the operation of Oil Belt Little League.
  - E. Receives mail, supplies, and other communications from Little League Inc. headquarters.

- F. Enforces Roberts Rule of Order.
- G. Ensures that all league personnel are properly briefed on all phases of rules, regulations and policies of Little League Inc.
- H. Is the official contact between Oil Belt Little League and Little League Inc.
- I. Is authorized to sign checks co-signed by another authorized officer of the Board.
- J. Serves as a member of the Executive Board.
- K. Perform other duties as assigned by the Board of Directors.

#### **Article XII. VICE PRESIDENTS**

1. The Vice Presidents are charged with the following duties:
  - A. Presides in the absences of the League President and when so acting shall have all the powers of that office.
  - B. Works with other officers and board members.
  - C. Is an Executive member of all boards.
  - D. Is authorized to sign checks co-signed by another authorized officer of the board.
  - E. Carries out such duties and assignments as may be delegated by the President and/or by the Board.
  - F. Serves as a member of the Executive Board.
  - G. Baseball Vice President serves as contact for batting cages.
  - H. Softball Vice President serves as contact for District Softball Interleague Play.

#### **Article XIII. SECRETARY**

1. The Secretary is charged with the following duties:
  - A. Maintains register of members and directors of Oil Belt Little League.
  - B. Records the Minutes of all Board meetings of Oil Belt Little League.
  - C. Serves as a member of the Executive Board.
  - D. Communicates Meeting Notices.
  - E. Carries out such other duties and assignments as may be delegated by the President and/or by the Board.

#### **Article XIV. TREASURER**

1. The Treasurer is charged with the following duties:
  - A. Sign checks co-signed by another authorized signer on the account (President or Vice Presidents).
  - B. Dispense league funds as approved by the Board.
  - C. Provides written reports on the status of League funds at each regular board meeting.
  - D. Develop and maintain accurate and current financial records for Oil Belt Little League.
  - E. Prepares League Budgets.

- F. Mail invoices for accounts receivable.
- G. Assumes the responsibility for all Oil Belt Little League finances.
- H. Carries out such duties and assignments as may be delegated by the President and/or the Board.
- I. Serves as a member of the Executive Board.

#### **Article XV. PLAYER AGENT(S)**

1. The Player Agent(s) are charged with the following duties:
  - A. Conduct annual tryouts for all divisions in Spring.
  - B. Assist President in checking birth records and eligibility of players.
  - C. Coordinates player selections for all divisions as per the selection process as outlined in the policies of Oil Belt Little League.
  - D. Serves as a member of the Executive Board.
  - E. Provides a list of potential managers for the teams in all divisions for the Board.
  - F. Ensures that all managers selected are approved by the Board.
  - G. Supervises and coordinates the transfer of players according to the regulations of Little League Inc. and policies of Oil Belt Little League.
  - H. Coordinates all forms and records that shall remain property of Oil Belt Little League and turns into the Board at the end of the season.
  - I. Carries out other duties and assignments as may be designated by the President and/or the Board.
  - J. Mails invoices for accounts receivable.
  - K. Handles all late registration.
  - I. Conducts drafts and supervises All-Star teams and special games selections of players and coaches.

#### **Article XVI. SAFETY COORDINATOR**

1. The Safety Coordinator is charged with the following duties:
  - A. Coordinates all safety activities at Oil Belt Little League.
  - B. Prepares the Safety Plan for submission to Little League Inc.
  - C. Reports all injuries to Little League Inc.
  - D. Serves as a member of the Executive Board.
  - J. Performs additional duties and assignments as directed by the President and/or the Board.

## **Article XVII. CHIEF UMPIRE**

1. The Chief Umpire is charged with the following duties:
  - A. Responsible for recommending umpire to the league for appointment to the league umpire roster.
  - B. Schedules umpires for games being played at Oil Belt Little League.
  - C. Communicates rules changes to the league umpires.
  - D. Evaluates league umpires and gives them feedback on performance.
  - E. Communicates with the President and Vice Presidents of Oil Belt Little League.
  - F. Communicates with and provides updates to the District Umpire in Charge.
  - G. Performs additional duties and assignments as directed by the President and/or the Board.

## **Article XVIII. DIVISION COMMISSIONERS**

1. The Division Commissioners are charged with the following duties:
  - A. Report to the Player Agent of any personnel (players or coaches) issues.
  - B. Point of contact for division coaches, managers and parents.
  - C. Provides a list of potential managers to the Player Agent.
  - D. Coordinates all forms requested by Oil Belt Little League.
  - E. Be present for all tryouts in assigned divisions.
  - F. In charge of assigning and coordinating their respective fields for practices and use.
  - G. Carries out other duties and assignments as may be designated by the President and/or the Board.

## **Article XIX. FINANCIAL AND ACCOUNTING**

- A. The Board shall decide all matters pertaining to the finances of Oil Belt League and direct expenditures of same in such a manner as will give no individual or team an advantage over those in competition with such individual or team.
- B. No member of Oil Belt Little League board shall receive, directly or indirectly, any salary or compensation for duties required by the board.
- C. All monies received be deposited to the credit of Oil Belt Little League in a checking account in a bank agreed to by the Board each year.
- D. All checks shall be signed by two authorized executive board members in accordance with the policies of Oil Belt Little League.
- E. The President of the league is authorized by the Board to approve and purchase supplies necessary to ensure the proper operation of the league. The dollar amount authorized by the Board for this endeavor shall be set and approved each year by the Board in accordance with the policies of Oil Belt Little League.
- F. The fiscal year of Oil Belt Little League shall begin on the first day of October and shall end the last day of September.
- G. Upon dissolution of Oil Belt Little League and after all outstanding debts and claims have been satisfied, the members shall direct the remaining property of the league to another

Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any further corresponding provisions.

#### **Article XX. AFFILIATION**

The local league shall annually apply for a charter from Little League Inc. and shall do all the things necessary to obtain and maintain such charter.

- A. The local league shall devote its entire energies to the activities by such charter, and it shall not be affiliated with any other program or organization or operate any other program.
- B. The Official Playing Rules and Regulations as published by Little League, Inc. Williamsport, Pennsylvania shall be binding on this local league.
- C. The local rules of this league shall be adopted by the Board at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Inc.

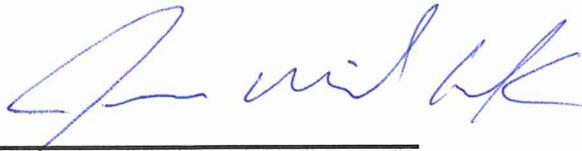
**Article XXI. AMENDMENTS**

This Constitution may be amended or repealed by two-thirds vote of the Board at any duly constituted meeting provided that written notice of such proposed changes, over the signature of the President and Secretary, is made at least thirty (30) days prior to the meeting, at which time such proposed changes shall be submitted to a vote. A draft of all proposed amendments shall be submitted to Little League Inc. for approval.

In any situation not specifically addressed within this constitution, or where clarification is required, Robert's Rules shall govern and be followed.

ADOPTED as the Constitution of Oil Belt Little League Inc, by the board of directors at its meeting held on the 25<sup>th</sup> day of January 2026.

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Jason Cook  
President

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Christine Price  
Secretary